



# CAMPUS TECHNOLOGY PROPOSAL FOR INNOVATIVE INSTRUCTION

*(Forms Must Be Sent To The Director Of Instructional Technology  
At The Instructional Technology Center – 216 North 21<sup>st</sup>. Harlingen)*

Campus \_\_\_\_\_

Funding (Check all that apply)

Campus \_\_\_\_\_ Federal \_\_\_\_\_

Department \_\_\_\_\_

Other \_\_\_\_\_ Explain \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

**I. Proposed Program:**

**Population Served:**

**Number Served:**

**Objectives and activities:**

**Time frame for implementation:**

**II. Evaluation: Provide what objective measurements are to be used to measure success as well as how and when.**

**Person Responsible for Evaluation:** \_\_\_\_\_

Check the HCISD Website for District Standards at: <http://www1.harlingen.isd.tenet.edu/images/itcstand.htm>

**III. Amount Requested**

	<b>Model/Title</b>	<b>Quantity/Lic.</b>	<b>Cost per Item</b>
Hardware \$	_____	_____	_____
Hardware \$	_____	_____	_____
Printers \$	_____	_____	_____
Software \$	_____	_____	_____
Software \$	_____	_____	_____
Other Expenses	_____		

**Total Cost \$** \_\_\_\_\_

**Note:** Each computer purchased from campus budgets will require the purchase of district standard software – ie. MS Office. Printers require the purchase of a printer cable. Don't forget ink and paper for printers.

**IV. Facility Check – All technology additions must be submitted to District Operations for facility check prior to purchase. List the additional needs below for the proposed technology.**

Copy of proposal sent to District Operations  Yes  No

Electrical: \_\_\_\_\_

Networking: \_\_\_\_\_

Lighting: \_\_\_\_\_

Air Conditioning: \_\_\_\_\_

**V. Signatures – Proposals submitted without signatures will be returned.**

Submitted By: \_\_\_\_\_

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal Is Aligned With Campus Improvement Plan  Yes  No

ITAC Action:

Date Received: _____ Date Returned: _____
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