

TEACHER'S ADVISORY COMMITTEE REPORT

Thursday, October 4, 2007

Schools Represented – Members:

Harlingen High School – Amy Sharpe	Bowie Elementary – Judith Haedtke
Harlingen High School – Debbie Finch	Crockett Elementary – Eva Martinez
Harlingen High School – Richard Cartwright	Dishman Elementary – Janie Stone Absent
Harlingen High School South – Sue Adams	Houston Elementary – Bertha Garcia
Harlingen High School South – Claudia Rogers	Jefferson Elementary – Melissa Cavazos
Harlingen High School South – Maria Garza	Lamar Elementary – Grace Duran
Keys Academy – Tony Fraga Absent	Long Elementary - Leslie Farris
Coakley Middle School – Donna McDonald	Milam Elementary – Tivi Garcia
Coakley Middle School – Mike Travis	Rodríguez Elementary – Renee Vasquez Absent
Memorial Middle School – Mary Sesler	Stuart Place Elem. – Margo DelosSantos
Memorial Middle School – Sara Carney	Travis Elementary – Brynn Myers
Vernon Middle School – Gloria Elliott? Absent	Treasure Hills Elemen. – Janie Sanchez
Vernon Middle School - open Absent	Wilson Elementary - Alma Mendoza
SAC – Jocelyn Rayer	Zavala Elementary – Rosalinda Atkinson
Austin Elementary – Isabel Castillo	Gutierrez Middle School – open Absent
Bonham Elementary - Rosie Perez	Vela Middle School - open Absent
New Pathways – Marta Robles Absent	

Schools Unrepresented - # of meetings missed 2007 - 2008

VERNON – 2

BOWIE – 1

MILAM – 1

GUTIERREZ – 2

VELA – 2

DISHMAN – 1

KEYS – 1

NEW PATHWAYS – 1 RODRIGUEZ – 1

The meeting was called to order at 4:15 by the President, Susan Adams.

OLD BUSINESS:

RESPONSES FROM HARLAN HOWEL AND THE HELPDESK COMMITTEE FOR THE GRADE BOOK/ATTENDANCE QUESTIONS:

The questions and responses are all listed under the Teacher Advisory Questions on the HCISD webpage so not every question or response is shown here.

1. The response to the question about being able to print out the 9 weeks attendance reports was that it is currently being worked on and should be ready sometime this Fall.
2. The response to the **many** questions about lists being different and disappearing was that there were glitches that should have been taken care of by now. If you see any additional problems, please email Javier Alfaro with the details including the student's id number.
3. The response to the **many** questions about the seating charts was that they will look into making the diagrams smaller so that a whole class will fit on one page. You find the seating charts under the **PIC** link and you can move them around as you see fit.
4. The response to the question about having a numbered list in the grade book was to use the "student aliases" button. You can type the number and the students name in the alias field and print using the alias field.
5. The response to the question about getting a report that will show all of the subject averages in a classroom report for the Elementary Campuses was that it is being looked into to see if it can be done.
6. When you have a question about the TAC, check to see if it is on the FAQ list. If it is not on the FAQ, it is important to submit it through the "Help desk" link on the HCISD webpage. This link allows 4 different people to see the question rather than just one. This helps responses to come faster.

NEW BUSINESS:

Question for Dr. Wade:

1. With the Curriculum Scope we have to scramble or buy materials for the lessons. The H.E.B. credit card is not enough. Why do teachers have to buy things with their own money? The schools are not providing the supplies needed.

(Supplies were ordered in the budget but then the Curriculum Scope changed all of their activities, for elementary/middle school, over the summer and the supplies that were ordered were not usable.)

2. A question from September was that we would like to receive copies of the salary schedule for Harlingen CISD. You had explained that it would be a "hiring" schedule and that we would get it when we got out September pay check. We did not receive this schedule.

Question to be taken back to the Campus Site Based Committee:

Why does the school district want us to have e-mail **only** on our laptops? Sometimes the laptops do not work. Sometimes they are not connected to a printer. Sometimes the screen is just too small for the email.

TAC committee response: It was determined that this was a campus issue since only a few of the campuses said that this was a policy at their school. Most of the campuses had no idea that this was the policy.

Be sure to submit your questions to the member for your school by the first Thursday of each month. The next meeting is in November.

Please remember, the committee's job is to determine which questions are to be submitted to Dr. Wade and which ones need to be dealt with on the campus level.

The meeting was adjourned at 5:35pm.

PENTAMATION QUESTIONS:

1. We had requested and finally received the capability to print our 9 weeks attendance. Where did it go?
2. When will we have access at home?
3. Why are the attendance roster and the grade book roster different lists?
4. The delete choice does not work when you have accidentally copied assessments twice.
5. Could it be made possible to print the grade book with columns like we could previously?
6. Could the column for notes and the grading scale be made optional?
7. The seating charts are not user friendly at all. Could a “sort” option be included?
8. Students that are enrolled in our classes are not showing up on the lists. How do we take roll and record grades?
9. We need help since our assessments are disappearing.
10. We need help since entire class lists are suddenly dropped.
11. Could the lists of students please be numbered?
12. Could a “save” button be added?
13. How do we do participation grades?
14. Is it possible to print a blank grade book form?
15. Could we have handouts explaining the features? It is time consuming to be working by trial and error.
16. Is there any way to get a report that will show all of the subject averages in a classroom report for Elementary? They would like to see all of the students in the class and their grades for each subject in one report.

17. Is it possible to create a way to copy an assignment with the grade over to another subject? Some of the assignments/projects cover two subjects and this would make things easier.

18. Is it possible to get a “copy down” button so we can use it to copy the same score for the entire class?

19. Mr. Danny Cortez has a course numbered 510103-1. When he clicks on the ATT button, the response he gets is “unable to find course information”. Help!

Additional questions for Pentamation:

1. Students are changing classes but the rosters do not change. Why not?
2. How can we transfer grades from one class to another class with the same teacher?
3. Is there a print missing assignment option for individual students?
4. Can the seating chart be made to allow for different seating arrangements?
5. How do we print individual detail reports for single students and not for the whole class?